

C/CAG

CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY

*Atherton • Belmont • Brisbane • Burlingame • Colma • Daly City • East Palo Alto • Foster City • Half Moon Bay • Hillsborough • Menlo Park
Millbrae • Pacifica • Portola Valley • Redwood City • San Bruno • San Carlos • San Mateo • San Mateo County • South San Francisco • Woodside*

BOARD MEETING MINUTES

Meeting No. 317

March 14, 2019

1.0 CALL TO ORDER/ ROLL CALL

Chair Maryann Moise Derwin called the meeting to order at 6:30 p.m. Roll call was taken.

Atherton	– Elizabeth Lewis
Belmont	– Doug Kim (Arrived 6:34 p.m.)
Brisbane	– Madison Davis (Arrived 6:40 p.m.)
Burlingame	– Ricardo Ortiz
East Palo Alto	– Lisa Gauthier (Arrived 6:32 p.m.)
Foster City	– Sam Hindi (Arrived 6.34 p.m.)
Half Moon Bay	– Harvey Rarback
Hillsborough	– Marie Chuang
Menlo Park	– Betsy Nash
Millbrae	– Gina Papan
Pacifica	– Sue Vaterlaus
Portola Valley	– Maryann Moise Derwin
San Bruno	– Irene O’Connell
San Carlos	– Laura Parmer-Lohan
San Mateo	– Diane Papan
San Mateo County	– David Canepa
South San Francisco	– Karyl Matsumoto – SamTrans & TA
Woodside	– Ned Fluet

Absent:

Colma
Daly City
Redwood City

Others:

Sandy Wong	– C/CAG Executive Director
Mima Guilles	– C/CAG Clerk
Matthew Sanders	– C/CAG Legal Counsel
John Hoang	– C/CAG Staff
Jean Higaki	– C/CAG Staff

Matt Fabry	– C/CAG Staff
Reid Bogert	– C/CAG Staff
Susy Kalkin	– C/CAG Staff
Jeff Lacap	– C/CAG Staff
Van Ocampo	– C/CAG Staff
Kim Springer	– San Mateo County
April Chan	– SMCTA
Bill Chiang	– PG&E
Francisco Salguero	– PG&E
Frank Fraone	– PG&E
Colby Peterson	– PG&E
Pam Perdue	– PG&E
Andrew Antwih	– Shaw/Yoder/Antwih
Deborah Gordon	– Public
Katie	– Public
Drew	– Public

Other members of the public attended.

3.0 PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Note: Public comment is limited to two minutes per speaker.

Board Member Lewis announced the number of affordable housing units completed in the Town of Atherton from 2014-2018 on below market housing was 11%. Current under construction below market housing is 24%.

4.0 PRESENTATIONS/ ANNOUNCEMENTS

4.1 Certificate of Appreciation to Deborah Gordon for her years of dedicated service to C/CAG.

4.2 Presentation was provided by Sebastian of Caltrain on the Caltrain Business Plan.

5.0 ACTION TO SET AGENDA AND APPROVE CONSENT AGENDA ITEMS

This item is to set the final consent and regular agenda, and to approve the items listed on the consent agenda. All items on the consent agenda are approved by one action. There will be no separate discussion on these items unless members of the Board, staff or public request specific items to be removed for separate action.

Board Member Canepa MOVED approval of Items 5.1, 5.2, 5.3, 5.4, 5.5, 5.7, 5.8, 5.9, 5.10, 5.11, 5.12, 5.13 and 5.14. Board Member Gauthier SECONDED. **MOTION CARRIED 19-0-0**

5.1 Approval of the Minutes of regular business meeting No. 316 dated February 14, 2019.

APPROVED

5.2 Review and approval of Resolution 19-03 authorizing the approval of the Fiscal Year 2019/20 Expenditure Plan for the Transportation Fund for Clean Air (TFCA) County Program Manager Fund for San Mateo County.

APPROVED

- 5.3 Review and approval of Resolution 19-11 authorizing the C/CAG Chair to execute Amendment No. 2 to the agreement with the San Mateo County Superintendent of Schools for the San Mateo County Safe Routes to School Program adjusting the budget to accommodate changes in staff time at no extra cost. APPROVED
- 5.4 Review and approval of Resolution 19-12 authorizing the C/CAG Chair to execute an Agreement with the San Mateo County Superintendent of Schools to administer and manage the San Mateo County Safe Routes to School Program in an amount not to exceed \$591,400 for FY 2019-20. APPROVED
- 5.5 Receive an update on the County of San Mateo's Safe Routes to School/Green Stormwater Infrastructure grant project. INFORMATION
- 5.7 Receive a copy of the Feasibility Study on Energy Efficiency Job Order Contracting for San Mateo County Cities. INFORMATION
- 5.8 Review and approval of Resolution 19-13 authorizing the C/CAG Chair to execute an agreement with Placeworks in the amount of \$168,809 to update the Bayshore and East Palo Alto Community Based Transportation Plans, and to further authorize the Executive Director to enter into contracts with local Community Based Organizations for expanded Community Outreach in an aggregate amount not to exceed \$30,000. APPROVED
- 5.9 Review and approval of Resolution 19-17 authorizing the C/CAG Chair to execute a funding agreement with City of Menlo Park for \$374,000 and reallocating funds from Willow Road to the *(Replacement page 50 was handed out in the meeting)* Haven Avenue Improvement Project. APPROVED
- 5.10 Review and approval of the Finance Committee's recommendation of no change to the investment portfolio and accept the Quarterly Investment Report as of December 31, 2018. APPROVED
- 5.11 Review and approval of Resolution 19-14 authorizing the C/CAG Chair to execute an agreement with Kimley-Horn to provide Project Approval and Environmental Document (PA&ED) Services for the Smart Corridor Northern Cities in an amount not to exceed \$581,000. APPROVED
- 5.12 Review and approval of the appointments of MTC Commissioner Gina Papan and Belmont City Councilmember Julia Mates (Belmont) to the Congestion Management & Environmental Quality (CMEQ) Committee. APPROVED
- 5.13 Review and approval of the appointments of Burlingame Mayor Donna Colson and Redwood City Councilmember Janet Borgens to the Resource Management and Climate Protection (RMCP) Committee. APPROVED
- 5.14 Review and approval of a request from the City of Menlo Park to accept a modified Crosstown shuttle route, comprised of the previously funded M1 Midday and M2 Belle Haven routes, as compliant with the funding agreements for both the San Mateo County Shuttle Programs and the MTC Lifeline Transportation Program. APPROVED

Items 5.6.1 and 5.6.2 were removed from the Consent Calendar.

5.6 Review and approval of appointments on the BPAC committee.

- 5.6.1 Review and approval of the appointment of Councilmember Karen Cunningham (Brisbane) to fill one vacant elected official seat on the C/CAG Bicycle and Pedestrian Advisory Committee (BPAC). **APPROVED**

The Board received an in-person presentation from one candidate:

Karen Cunningham, Councilmember City of Brisbane

Board Member G. Papan (Millbrae) MOVED approval to appoint Councilmember Karen Cunningham of City of Brisbane to fill the vacant seat on the C/CAG Bicycle and pedestrian Advisory Committee (BPAC). Board Member Ortiz SECONDED. **MOTION CARRIED 19-0-0**

- 5.6.2 Review and approval of the re-appointments of Marina Fraser, Malcolm Robinson, Matthew Self, and the appointment of Alan Uy to fill four vacant public member seats on the C/CAG Bicycle and Pedestrian Advisory Committee (BPAC) for two-year terms. **APPROVED**

Board Member Matsumoto suggests the C/CAG Board to consider in the future allowing the BPAC Committee to interview the public member applicants and make a recommendation to the C/CAG Board.

Board Member Matsumoto MOVED approval of Item 5.6.2. Board Member Hindi SECONDED. **MOTION CARRIED 19-0-0**

6.0 REGULAR AGENDA

- 6.1 Review and approve C/CAG legislative policies, priorities, positions, and legislative update (a position may be taken on any legislation, including legislation not previously identified). **APPROVED**

Andrew Antwih, with Shaw/ Yoder/ Antwih Inc., provided a legislative update from Sacramento which included a description of bills that the Legislative Committee recommended for approval. SB 128, SB 137, AB 252, ACA 1, and AB 825 are bills that address Enhanced Infrastructure Financing Districts, the State Exchange Programs, NEPA delegation, Local Government Financing, and the San Mateo County Flood and Sea Level Rise Resiliency District respectively.

Board Member D. Papan (San Mateo) MOVED approval to pass and support SB 128, SB 137, AB 252, ACA 1 and AB 825. Board Member Lewis SECONDED. **MOTION CARRIED 19-0-0**

- 6.2 Review and approval of Resolution 19-15 adopting the definition of northern, central, southern, and coastal areas of San Mateo County for the purpose of representation on the proposed San

Mateo County Flood and Sea Level Rise Resiliency District Board of Directors. APPROVED

Matt Fabry, C/CAG staff, provided a brief presentation on the definition of northern, central, southern, and coastal areas of San Mateo County for the purpose of representation on the proposed San Mateo County Flood and Sea Level Rise Resiliency District Board of Directors.

Board Member Canepa MOVED approval of Item 6.2. Board Member Gauthier SECONDED.
MOTION CARRIED 19-0-0

- 6.3 Receive an update on the US 101 Express Lanes Ad Hoc committee progress. INFORMATION

Sandy Wong, Executive Director of C/CAG, provided an update on the US Express Lanes Ad Hoc committee progress.

- 6.4 Receive a presentation on the C/CAG Request for Regionally Significant Projects and outreach process in response to the Metropolitan Transportation Commission's development of Plan Bay Area 2050. INFORMATION

Jeff Lacap, C/CAG staff, provided a presentation of the C/CAG Request for Regionally Significant Projects and outreach process in response to the Metropolitan Transportation Commission's development of Plan Bay Area 2050.

- 6.5 Receive a presentation from PG&E on the Community Wildfire Safety Program (CWSP) and public safety power shutoff (PSPS). INFORMATION

Bill Chiang and Pam Perdue, PG&E, provided an update on how to prepare for the upcoming 2019 fire season.

- 6.6 Election of a C/CAG Chairperson and a C/CAG Vice Chairperson. ACTION

Board Member O'Connell (San Bruno) MOVED to elect Maryann Moise Derwin as the C/CAG Chairperson and Marie Chuang as the C/CAG Vice Chair. Board Member Ortiz SECONDED. **MOTION CARRIED 19-0-0.**

7.0 COMMITTEE REPORTS

- 7.1 Committee Reports (oral reports).

Board member G. Papan (Millbrae) shares information on an overview of the Counties that are involved with MTC. MTC's Legislative committee had many feedback and criticism on CASA. And Chairman of MTC clearly states MTC has not endorsed any legislation that is out there.

- 7.2 Chairperson's Report.

- 7.3 Board Members Report/ Communication.

Board Member Davis announced the City of Brisbane is hosting the Counsel of Cities Dinner on March 29, 2019.

8.0 EXECUTIVE DIRECTOR'S REPORT

Sandy Wong, Executive Director announced that C/CAG and Home for All is co-hosting a special meeting on the topic of CASA on March 22, 2019. C/CAG Board business meeting was announced to start at 6:00pm, April 11, 2019, no objection. C/CAG Retreat to follow right after the business meeting. Announced newest staff member to C/CAG, Van Ocampo.

9.0 COMMUNICATIONS - Information Only

10.0 ADJOURNMENT – 8:45 p.m.